



AHAFO ANO SOUTH WEST
DISTRICT ASSEMBLY

P.O.BOX 9,
MANKRANSO-ASHANTI

Kindly quote the number and the date in case of reply

Our Ref. No.: SE-1/05/2013

Your Ref. No.:

Date: 0211//2022

**SUBMISSION OF APPROVED 2023 ANNUAL COMPOSITE ACTION PLAN AND
BUDGET.**

We submit, herewith, a copy of the 2023 Annual Composite Action Plan and Budget for your study and necessary action.

**JOSEPH FRIMPONG BONSU
THE DISTRICT CHIEF EXECUTIVE**

**THE REGIONAL MINISTER
ASHANTI REGIONAL CO-ORDINATING COUNCIL
KUMASI**

DISTRIBUTION.

ALL DPCU MEMBERS

ALL ASSEMBLY MEMBERS

THE CHAIRMAN OF AREA COUNCILS

(MANKRANSO, KRANTORI, OKYERE AMPEM, DOMEABRA & BONE)



**ASHANTI
REGION**

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DPCU MEMBERS

District Budget Analyst
District Director, Finance Department
District Director, Health Department
Director, Department of Education, Youth and Sports
District Director, Department of Agriculture
District Officer, Department of Trade and Industry
District Officer, Physical Planning Department
District Officer, Human Resources Department
District Head, Works Department
District Director, Social Welfare and Community Development
District Officer, Disaster Prevention and Management
Department
District Director, Natural Resources and Conservation (Forestry)
District Director, Information Service Department
District Officer, NCCE
Assistant Director IIA
District MIS Officer
Head, Environmental Health Unit
District Procurement Officer
District Internal Auditor
District Statistician
District Officer, Non-Formal Education Unit



REPUBLIC OF GHANA

MINISTRY OF LOCAL GOVERNMENT & RURAL DEVELOPMENT

AHAFO ANO SOUTH WEST DISTRICT ASSEMBLY

2024 ANNUAL ACTION PLAN

JULY, 2023

Prepared by: Planning Unit

Approved by: General Assembly

No.	Activities	Location	Output Indicators	Time Schedule				Indicative Budget (GHS)				Implementing Agencies	
				1 st t	2 nd d	3 rd d	4 th d	GoG	DDF	IGF	DACF	Donor	Lead
1. ECONOMIC DEVELOPMENT													
Department of Agriculture (DAD)													
1.	Purchase of office stationery and cleaning materials	Mankranso	Office stationery and cleaning materials purchased					1,950.00				AASW DA	DAD
2.	Payment of Utilities for Electricity and Water	Mankranso	Utilities for Electricity and Water paid					1,250.00		500.00		AASW DA	DAD
3.	Maintenance and running of official vehicle	Mankranso	Maintenance and running of official vehicle done					4000.00				AASW DA	DAD
4.	Payment of insurance and roadworthy for official vehicle	Mankranso	Insurance and roadworthy for official vehicle paid					2000.00	2000.00			AASW DA	DAD
5.	Maintenance of 13 motorbikes	Mankranso	13 motorbikes maintained					2500.00	2000.00	2000.00		AASW DA	DAD
6.	Payment of Insurance for 13 motorbikes	Mankranso	Insurance for 13 motorbikes paid					2500.00	3000.00	2000.00		AASW DA	DAD
7.	Purchase of fuel for field staff to carry out home and farm visits to educate farmers on improved crops and animal technologies	Mankranso	Fuel for field staff to carry out home and farm visits to educate farmers on improved crops and animal technologies purchased					4,500.00	11,600.00	3800.00		AASW DA	DAD
8.	Purchase of 2 laptops computers	Mankranso	2 laptop computers purchased					8000.00	8000.00			AASW DA	DAD
9.	Purchase of 2 tablets	Mankranso	2 tablets purchased						3,000.00			AASW DA	DAD
10.	Organization and procurement of Kitchen equipment for WIAD activities	Mankranso	Kitchen equipment procured for WIAD activities						1000.00	3000.00		AASW DA	DAD
11.	Conduct demonstration activities for agricultural produce	District wide	Demonstration activities for agricultural produce conducted					5,300.00	4,500.00	4,000.00		AASW DA	DAD

12.	Organize 5 field days across the district	District wide	5 field days organized across the district						2000.00		AASW DA	DAD
13.	Equip veterinary lab to enhance running of a veterinary clinic	Mankranso	Veterinary lab equipped to enhance running of a veterinary clinic				1,000.00		1,500.00	1,000.00	AASW DA	DAD
14.	Conduct training programmes	District wide	Training programmes conducted						11,000.00	16,500.00	AASW DA	DAD
15.	Conduct veterinary surveillance on schedule disease of farm animals and rabies vaccination	District wide	Veterinary surveillance on schedule disease of farm animals and rabies vaccination conducted						3,500.00	3,500.00	AASW DA	DAD
16.	Implementation of PERD(raising of oil palm seedlings) and sensitization on bush fire and other climate related activities	District wide	PERD(raising of oil palm seedlings) and sensitization on bush fire and other climate related activities implemented						5000.00	200,000.00	AASW DA	DAD
18.	Participate in Quarterly RELC meetings at DADU	Mankranso	Participated in Quarterly RELC meetings at DADU							1,000.00	AASW DA	DAD
19.	Organize technical review and management meetings	Mankranso	Organized technical review and management meetings						2000.00	2000.00	AASW DA	DAD
20.	Data Collection on selected crops and market survey	District wide	Data Collected on selected crops and market survey						3,000.00	3,500.00	AASW DA	DAD
21.	Monitoring of AEA's and Agric. Activities	Mankranso	Monitored AEA's and Agric. activities						12,400.00	8,000.00	AASW DA	DAD
22.	Organization of Annual Farmer's Day	District wide	Annual Farmer's Day organized							100,000.00	AASW DA	DAD
	SUB TOTALS						33,000.00		75,000.00	382,800.00		
1. ECONOMIC DEVELOPMENT												
TRADE AND INDUSTRY DEPARTMENT (BAC)												
23.	Basic community based training in Soap and sanitizer production	District wide	Training in soap and sanitizer implemented							9,000		BAC
24.	E-commerce and marketing	Mankranso Wioso	E-commerce and marketing implemented							5,000		BAC

No.	Activities	Location	Output Indicators	Time Schedule				Indicative Budget (GHS)				Implementing Agencies			
				1 st t	2 nd d	3 rd d	4 th d	GoG	DDF	IGF	DACF	Donor	Lead	Collab.	
2. SOCIAL DEVELOPMENT															
EDUCATION															
37.	Capacity Building for Newly Trained Teachers	Mankranso	Capacity building for newly trained teachers implemented								12,000.00		GES	AASW DA	
38	Organise quarterly DEOC meetings.	Mankranso	Quarterly DEOC meetings organized							4,000.00			GES	AASW DA	
39	Organize "My First Day at School" ceremony in schools	District wide	My first day at school ceremony organized								5,000.00		GES	AASW DA	
40.	Organize School and community SPAMs	District wide	School and community SPAMs organized							15,000.00			GES	AASW DA	
41.	Organise Independence Day Celebration for All Basic and SHS	District wide	Independence day celebration organized								20,000.00		AASWDA	GES	
42	Organize reading festivals to create awareness and encourage children to read	District wide	Reading festivals to create awareness and encourage children to read organized								20,000.00		GES	AASW DA	
43	Provide incentive packages for teachers in deprived areas	District wide	Incentive packages provided for teachers in deprived areas						50,000.00				GES	AASW DA	
44.	Organise training workshop for SMCs on their roles in basic school management	Mankranso	Training workshop for SMCs organized								15,000.00		GES	AASW DA	
	MP's support to scholarships and Bursharies for brilliant students														

45	Organise STMIE clinics / fairs	District wide	STMIE clinics / fairs organized						24,000.00			GES	AASW DA
46	Support the payment of Schorlahips and Bursaries for needy brilliant students	Selected communities	Payment of Schorlahips and Bursaries for needy brilliant students supported						40,000			AASWD A	GES
47	Organize awards for best teachers and educational workers.	Mankranso	Selected teachers and educational workers.						10,000.00			GES	AASW DA
48	Implement School Feeding programme	District wide	School feeding program implemented						50,000.00			GES	AASW DA
49	Provide 100 pupils furniture (Hexagonal set for KG)	District wide	Furniture provided						50,000.00			AASWD A	GES
50.	Provide 100 pupils furniture (mono desk for JHS)	Selected schools	100 pupils furniture provided						120,000.00			AASWD A	GES
51.	Organize inter-school sports and athletic competition (within and outside circuit and district)	District wide	Organized inter-school sports and athletic competition (within and outside circuit and district)						45,000.00			GES	AASW DA
52.	Organize inter-school Culture competition (within and outside circuit and district)	District wide	inter-school Culture competition (within and outside circuit and district) organized						25,000.00			GES	AASW DA
53.	Promote Girls' week activities (use local radio/media programmes and civil society groups to advocate on the behalf of girls)	District wide	Promoted Girls' week activities (use local radio/media programmes and civil society groups to advocate on the behalf of girls)						12,000.00			GES	AASW DA

54.	Organise training workshop for SMCs on their roles in basic school management	District wide	Organised training workshop for SMCs on their roles in basic school management						10,000.00			GES	AASW DA
55	Circuit supervision	District Wide	Circuit supervised						15,000.00				
56.	Organize capacity-building workshop for SHEP coordinators on sanitation, environment and safety system in schools	Mankran so	Organized capacity-building workshop for SHEP coordinators on sanitation, environment and safety system in schools						14,500.00			GES	AASW DA
57.	Procurement of Sports Items		Procurement of Sports Items						50,000			GES	AASW DA
	SUB-TOTALS								1,140,000.00	129,500.00	2,627,800.00		

No.	Activities	Location	Output Indicators	Time Schedule				Indicative Budget (GHS)				Implementing Agencies	
				1 st	2 nd	3 rd	4 th	DDF	IGF	DACF	Donor	Lead	Collab.
				t	d	d	d	GoG					
	2. SOCIAL DEVELOPMENT												
	GHANA HEALTH SERVICE (GHS)												
58	Implementation of Health Departmental activities, roll back malaria and Immunization	District Wide	Conduct monthly malaria control and Immunization activities					-	-	-	-	GHS	NGO
59	Support for Covid-19 response interventions	District Wide	Vaccinate 80% and above of the population against covid-19					-	-	-	-	GHS	NGO
60.	Maintenance of Health Facilities in the District	District wide	Health facilities maintained									AASWD A	GHS
61.	Provision of monthly support for the coordination and management of HIV/AIDS programs	District wide	Monthly HIV/AIDS activities implemented									AASWD A	GHS
62	Organization of 4 Educational Campaigns on causes and impact of HIV/AIDS and other STIs under behavior change communication	District wide	Risk communication campaigns on HIV/AIDS and STIs done each quarter									GHS	NGO
63	Chemicals and consumables		Chemicals and consumables						1,000	2,000		GHS	AASW DA
64	Supervision and Coordination of health activities and programmes District wide		Health activities and programmes District wide supervised						3,000	10,000			
	SUB-TOTALS												

No.	Activities	Location	Output Indicators	Time Schedule				Indicative Budget (GHS)				Implementing Agencies	
				1 st t	2 nd d	3 rd d	4 th d	GoG	DDF	IGF	DACF	Donor	Lead
2.SOCIAL DEVELOPMENT													
SOCIAL WELFARE AND COMMUNITY DEVELOPMENT													
66	Create awareness in 2 communities and schools on sexual/Gender based Violence (SGBV) and provision of support services to victims of SGBV	District Wide	Sexual/Gender based Violence (SGBV) and provision of support services to victims of SGBV					2,000	4,000.00		SWCD	Central Admin	
67.	Implementation of Persons with Disabilities activities under disability common fund, Livelihood Empowerment and LED activities; soap making, Dress making and hairdressing	District wide	Persons with disability activities implemented						240,969.06		SWCD	Central Admin	
68.	Provision of social protection support to the vulnerable, excluded and marginalized persons under LEAP and other social interventions	Selected communities	Social protection activities implemented				2,700.00	-	-		SWCD	Central Admin	
69	Training of 150 women in income generating activities, home management and child care in the district	Selected communities	150 women trained in income generating activities, home management				5,720.00		1,000.00	2,200.00	SWCD	Central Admin	

70	Procurement of goods and services for justice administration, Community care and child right against the vulnerable	District Wide	Goods and services for justice administration, Community care and child right against the vulnerable procured						8,806.00	-	-	-	SWCD	Central Admin
71	Sensitization of 30 communities to engaging in community initiated self- help projects	Selected communities	30 communities sensitized on engaging in community initiated (self-help projects						3,200	-	-	-	SWCD	Central Admin
72	Sensitization of 20 communities on Gender Based Violence	Selected communities	20 communities sensitized on Gender Based Violence						2,320.00	-	-	-	SWCD	Central Admin and DOVVS U
73	Sensitization of 20 communities on child protection	Selected communities	20 communities sensitized on child protection						2,350.00	-	-	-	SWCD	Central admin, Education and NCCE
74	Organization of stakeholders meeting in 10 communities to discuss community participation in developmental projects and programmes	Selected communities	Stakeholders meeting in 10 communities to discuss community participation in developmental projects and programmes organized						2,640.00	-	-	-	SWCD	Central Admin.
75	Sensitization of 15 communities on Teenage pregnancy	Selected communities	15 communities sensitized on Teenage pregnancy						1,500.00				SWCD	Central Admin
78	Handling and follow-ups on 120 case work with families	District Wide	120 case work with families handled						2,000.00				SWCD	Central Admin

79	Monitoring and supervising the activities of 12 Day care centres	District Wide	12 Day care centres monitored and supervised				800.00		900.00		SWCD	Central Admin
80.	Sensitization of 20 communities on drug Abuse	District Wide	20 communities sensitized on drug Abuse				2,500.00				SWCD	Central Admin
81.	Sensitization of 15 communities on child labour	Selected communities	Communities sensitized on child labour				2,000.00				SWCD	Central Admin
82	Organize a workshop on Sexual Reproductive Health and Women Leadership skills and train 200 women in IGA in 10 and observe International Women's day Celebration.		Organize a workshop on Sexual Reproductive Health and Women Leadership skills and train 200 women in IGA in 10 and observe International Women's day Celebration						4,000		SWCD	SWCD
83	Procure office equipment/Stationaries(tonners, credit/data, office furniture and Maintenance/Service of office equipment		Procure office equipment/Stationaries(tonners, credit/data, office furniture and Maintenance/Service of office equipment						2,000		SWCD	SWCD
84	Build capacity of PWDs to be able to report perpetrators of GBV		Build capacity of PWDs to be able to report perpetrators of GBV						2,000		SWCD	SWCD
85	Provide vocational skills, training and support for PWDs on IGA (Economic Empowerment)		Support for meetings, conference, seminars, workshops of PWDs and observe Disability						135,000		SWCD	SWCD
86	Support for meetings, conference, seminars, workshops of PWDs and		Support for meetings, conference, seminars,						12,500		SWCD	SWCD

114	Support Activities of WASH programs	WASH programs supported						2,000	15,000	DEHO/D CE/DCD/Assembl y	District Assembly
	SUB-TOTALS							9,300.00			

No. Activities	Location	Output Indicators	Time Schedule				Indicative Budget (GHS)				Implementing Agencies			
			1 st t	2 nd d	3 rd d	4 th d	GoG	DDF	IGF	DACF	Donor	Lead	Collab.	
3. ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENT														
PHYSICAL PLANNING DEPARTMENT														
115	Organization of Stakeholders' forum on proper usage of land	District Wide Stakeholder's forum organized					7,000.00						PPD	AASW DA
116	Preparation and registering of title deeds for landed properties in the District	District-Wide Title deed for landed properties are registered									10,000.00		PPD	AASW DA
117	Undertake Structural development framework, Spatial plan, and local plans	District wide SDF , SP developed for the district and LP for communities without Local Plans									20,000.00		PPD	AASW DA
118	Undertake monthly Technical Sub-committee and Statutory Planning Committee meetings	District Wide 12 SPC and 12 TSC meetings organized					8,000.00			3,000.00	45,000.00		PPD	AASW DA
119	Embark on the implementation of the Street naming and Property Addressing system by Dec 2024	District Wide No. of Streets named and properties address tagged									6,000.00		PPD	AASW DA
120	Provide support to prepare four(4) Local planning schemes	District No. of sites monitored					7,000.00				2,000.00		PPD	AASW DA
121	Implementation of Physical Planning Department administrative activities-Support	Development control activities undertaken					5,000		5,000		5,000		PPD	AASW DA

126	Tree planting Exercise	District Wide	Tree planting Exercise conducted						3,000.00	7,000.00	2,000.00	NADMO	AASWDA / Forestry Commission/DVGs
127	Disaster Day Celebration	District	Disaster Day Celebrated						9,000.00	10,000.00	3,000.00	NADMO	AASWDA / DVGs/FC GHS/ GNFS
128	Training Rescue clubs	District Wide	Rescue Clubs trained						6,000.00	8,000.00	2,000.00	NADMO	GNFS
129	Training of Fire Volunteers	District Wide	Fire volunteers trained						6,000.00	9,000.00	2,000.00	NADMO	GHS/DVGs/GNFS
130	Education program On Health C.S.M./ HIV /AIDS Anti-Bush Fire Campaign HIV / AIDS	District Wide	Education program On Health C.S.M./ HIV /AIDS Anti-Bush Fire Campaign HIV / AIDS conducted						8,000.00	9,000.00	2,500.00	NADMO	GHS/GNFS/DVGs
131	Organise quarterly public awareness campaign on climate change activities		Quarterly public awareness on climate change activities campaigned						9,000.00	2,000.00	2,000.00	NADMO	GNFS/DVGs
132	Sensitisation of the public on disaster and safeguard actions		Sensitisation of the public on disaster and safeguard actions						10,000.00	3,000.00	3,000.00	NADMO	GNFS/DVGs

No.	Activities	Location	Output Indicators	Time Schedule				Indicative Budget (GHS)				Implementing Agencies	
				1 st t	2 nd d	3 rd d	4 th d	GoG	DDF	IGF	DACF	Donor	Lead
4. GOVERNANCE, COORUPTION AND ACCOUNTABILITY													
CENTRAL ADMINISTRATION													
165	Provision for Donations and Other Social Responsibilities (Chiefs, security agencies etc.)	District Wide	Security and other social responsibilities provided							10,000.00		DFO	AASW DA
166	Gazetting fee-fixing resolution	District-Wide	Fee fixing resolution gazette							10,000.00		AASWD A	DFO
167	Provide for the payment of utilities on official transactions	District wide	Utility bills paid							30,000.00		AASWD A	DFO
168	Feeding and canteen services for official meetings	District	Feeding and canteen services for official meetings						13,000.00			AASWD A	DPU
169	Allocation to cater for Legal Expenses by the Assembly		Allocation to cater for Legal Expenses by the Assembly						2,500.00	8,000		ADMIN UNIT	AASW DA
170	Preparation and implementation of RIAP, Composite budget and MTDP for 2024-2027	District	Preparation and implementation of RIAP, Composite budget and MTDP for 2024-2027						20,000.00	53,000		DPCU	AASW DA
171	Day trip Allowance for official assignments (other T&T)											AASWD A	DFO
172	Service of state protocol											AASWD A	DFO

No.	Activities	Location	Output Indicators	Time Schedule				Indicative Budget (GHS)				Implementing Agencies			
				1 st t	2 nd d	3 rd d	4 th d	GoG	DDF	IGF	DACF	Donor	Lead	Collab.	
4. GOVERNANCE, CORRUPTION AND ACCOUNTABILITY															
FINANCE DEPARTMENT															
179	Contract Appointment/Payment of commission to revenue collectors	Mankran so	Compensations paid							35,000.00			AASW DA	DFO.	
180	Purchase of Value Books for revenue collection	Mankran so	Value books purchased							10,000.00	10,000.00		AASW DA	DFO	
181	Established Post-GOG Paid Salaries														
182	Construction and Installation of revenue Barriers0000	District wide	Revenue barriers installed							5,000.00			AASW DA	REV.	
183	Allocation to cater for submissions of Financial statements and reports	Mankran so	Financial statement and reports submitted							5,000.00			AASW DA	DFO	
184	Bank charges	Mankran so	Bank charges paid							1,500.00	2,000.00		AASW DA	DFO	
185	Provide for security ration	District-Wide	Security ration provided for								10,000.00		DFD	DA	
186	Allocation to cater for Internal Audit and Audit Committee operations										5,000.00				

191	Recruitment and Re-engagement	Mankrans o	Recruitment and re- engagement done					152,760 .00		AASWD A	HRD
192	Provide for capacity building of staff and Honorable Assembly members	District Wide	Capacity of staff and Assembly members built tick					3,250.0 0		HRD	AASW DA
193	Provide for staff welfare expenses	District Wide	Staff welfare expenses provided for				11,00 0.00			DFD	DA
194	Staff Durbar							5,000		HRD	AASW DA
	SUB-TOTALS						2,511 .74	185,440 .00			